

**California Arts Council (CAC)
Creating Places of Vitality (CPV) Program
2013-14**

**Grant Agreement Exhibit D or E Special Terms and Conditions
Appendix A-Final Report Requirements**

A. Project Manager

The CAC Project Manager shall be the primary contact person during the performance of this grant with responsibility for facilitating communications and efficient interaction between the CAC and the Grantee. The CAC Project Manager is:

John Seto, Interim Contact for CPV; john.seto@arts.ca.gov; 916/322-6395

California Arts Council
1300 I Street, Suite 930
Sacramento, CA 95814-2951
(916) 322-6338 (916) 322-6575 FAX

B. Matching Requirements

Matching funds, at a level of dollar-for-dollar (1:1), are mandatory. The cash match may be from corporate, private contributions, local government, or earned income. Other Federal and State funds cannot be used as a match.

C. Following completion of the activities supported by this grant (Scope of Work) and no later than 30 days after the end of the grant period, grantee shall submit:

(1) California Arts Council/NEA Grants Activity Survey. Fill out NEA Survey online and make sure to reference grant agreement number starting with "CP-12-";

(2) A 25% Invoice Form; and

(3) A Final Report accompanied by samples of grant accomplishments bearing our logos.

**Survey, Final Report and Invoice can be accessed under Forms at
<http://www.cac.ca.gov/programs/forms.php>.**