



## FINAL REPORT NEA Survey Definitions

The California Arts Council (CAC) requires the submission of Final Reports for all grants. Final Reports are due 30 days after the completion of the Grant Period.

Refer to the following definitions as you complete the National Endowment for the Arts (NEA) Grants Activity Survey questions on the NEA Survey form page within your Final Report.

For additional questions regarding the completion of your Final Report, contact the designated CAC Program Manager for your program. Visit our website at [www.arts.ca.gov](http://www.arts.ca.gov) for additional grant program information.

### NEA Survey Sections

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## 6. Applicant Status

**Individual:** A person, not an organization.

**Organization - Nonprofit:** Not engaged in profit making activities (no part of the income or assets accrue to the benefit of any director, officer, or employee except as salary or reasonable compensation for services and travel expenses).

**Organization - Profit:** An organization engaged in profit-making activities.

**Government - Federal:** To be used when the grantee is a unit of the federal government.

**Government - State:** To be used when the grantee is a unit of state government.

**Government - Regional:** To be used when the grantee is a unit associated with sub-state regional government

**Government - County:** To be used when the grantee is a unit of county government.

**Government - Municipal:** To be used when the grantee is a unit of municipal government.

**Government - Tribal:** Grants to the governing authorities of tribes, bands, reservations, or sovereign nations of American Indians/Alaskan Natives.

**None of the above:** Used only to designate an entry where the above definitions do not apply.

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## 8. Applicant Institution

**Individual - Artist:** An individual grantee, who applied as an artist.

**Individual - Non-artist:** An individual grantee, who applied as a non-artist.

**Performing Group:** Group of artists who perform works of art (e.g., an orchestra, theater or dance group).

**Performing Group - College/University:** Group of college or university students who perform works of art.

**Performing Group - Community:** A group of persons who perform works of art avocationally and who may be but are not necessarily directed by professionals.

**Performing Group - Youth:** A group that may but does not necessarily include children who perform works of art for young audiences.

**Performance Facility:** A building or space used for presenting concerts, drama presentations, etc.

**Art Museum:** An organization essentially educational or aesthetic in purpose with professional staff, which owns or utilizes works of art, cares for them, and exhibits them to the public in some regular schedule.

**Other Museum:** An organization essentially educational or aesthetic in purpose with professional staff, which owns or utilizes tangible objects, cares for them, and exhibits them to the public in some regular schedule.

**Gallery/Exhibit Space:** An organization or space that primarily exhibits works of art from collections other than its own, and may be involved in selling those works.

**Cinema:** A motion picture organization that regularly shows or produces films.

**Independent Press:** A noncommercial publisher or printing press that issues small editions of literary and other works.

**Literary Magazine:** A noncommercial, numbered, serial publication devoted to contemporary poetry, fiction, drama, or literary criticism.

**Fair/Festival:** A seasonal program of arts events.

**Arts Center:** A multipurpose facility for arts programming of various types.

**Arts Council/Agency:** An organization whose primary purpose is to stimulate and promote the arts and increase access for the public through services, programs, and/or funding, within a specific geographic area (e.g., local, county, state).

**Arts Service Organization:** An organization that has as its central function the provision of services that assist or promote the arts and/or arts organizations (e.g. statewide



assemblies, arts discipline specific service organizations, arts education alliances, etc.). Not to include presenters or producers of the arts or regional arts organizations.

**Union/Professional Association:** Includes artist coalitions professional associations (such as the American Association of University Professors), and all artists' clubs, guilds, and societies.

#### **School District**

#### **Parent-Teacher Organization**

#### **Elementary School**

#### **Middle School**

#### **Secondary School**

#### **Vocational/Technical School**

**Other School:** Non-arts schools not included in a School District, Parent-Teacher Organization, or considered an Elementary School, Middle School, Secondary School, Vocational/Technical School, College/University, or School of the Arts.

#### **College/University**

#### **Library**

**Historical Society:** A historical society is an organization dedicated to the study and preservation of the history of a town or region, usually owning a collection of documents and or artifacts and frequently based in a historical building; a historical commission is an arm of local government, usually volunteer, charged with the survey of historic buildings in a town or region.

#### **Humanities Council**

**Foundation:** An entity entitled to nonprofit status as a foundation.

**Corporation:** An entity entitled to legal status as a "corporation."

**Community Service Organization:** A non-arts organization designed to improve the lives of its membership and larger community through volunteerism and other services. Examples include youth centers, chambers of commerce, YMCAs, Elks Clubs, the Salvation Army, Junior League, etc. (See also "Social Service Organizations", below.)

**Correctional Institution:** A prison, penitentiary, reformatory, youth detention facility, etc.

**Health Care Facility:** Hospital, nursing home, clinic, etc.

**Religious Organization:** Church, synagogue, temple, etc.

**Seniors Center:** A facility or organization offering programs, care or services for people age 65 and over.



**Parks and Recreation:** Usually a municipal agency that provides a wide variety of experiences for the population. In addition to administration of park facilities, services may include planned activities such as concerts, plays, and participatory activities (e.g., 8 ceramics, macramé, and other crafts).

**Government - Executive:** The administrative branch of the government (federal, state, county or local).

**Government – Judicial**

**Government - Legislative (House)**

**Government – Legislative (Senate)**

**Media - Periodical:** A periodical publication (includes magazines, journals, newsletters, etc.).

**Media - Daily Newspaper**

**Media - Weekly Newspaper**

**Media – Radio**

**Media – TV**

**Cultural Series Organization:** An organization whose primary purpose is presentation of single arts events or cultural series (e.g., community music series, metro modern dance series, Capital Performing Arts Society).

**School of the Arts:** Any school which has arts education as its primary educational mission. Include magnet schools for the arts, community arts schools, conservatories, schools for the artistically gifted, etc.

**Arts Camp/Institute:** An organization dedicated to camps, institutes or in-depth experiences for limited time duration (e.g., children’s summer music camp).

**Social Service Organization**

**Child Care Provider:** An organization providing child care

**None of the Above:** Used only to designate an entry where the above definitions do not apply.

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## 9. Applicant Discipline and 11. Discipline of Project

**Dance:** Include ballet, ethnic/jazz-folk-inspired, and modern; do not include mime (see "Theatre" for mime).

**Music:** Include band, chamber, choral, new, ethnic-folk inspired, jazz, popular, solo/recital, and orchestral.

**Opera/Music Theatre:** Include opera and musical theater.

**Theatre:** Include theatre general, mime, puppet, theatre for young audiences and storytelling as performance.

**Visual Arts:** Include experimental, graphics, painting, and sculpture.

**Design Arts:** Include architecture, fashion, graphic, industrial, interior, landscape architecture, and urban/metropolitan.

**Crafts:** Include clay, fiber, glass, leather, metal, paper, plastic, wood, and mixed media.

**Photography:** Include holography.

**Media Arts:** Include film, audio, video, and work created using technology or experimental digital media.

**Literature:** Include fiction, non-fiction, playwriting, and poetry.

**Interdisciplinary:** Pertaining to art forms/art works that integrate more than one arts discipline to form a single work (e.g., collaboration between/among the performing and/or visual arts). Include performance art. Do not include Multidisciplinary work, described below.

**Folklife/Traditional Arts:** Pertaining to oral, customary, material, and performance traditions informally learned and transmitted in contexts characteristic of ethnic, religious, linguistic, occupational, and/or regional groups. Do not include folk-inspired forms. (For example, interpretations of ethnic/folk dance or music by artists outside the particular ethnic/folk tradition should be coded Dance or Music, respectively.)

**Humanities:** Pertaining but not limited to the following fields: history, philosophy, languages, literature, linguistics, archaeology, jurisprudence, history and criticism of the arts, ethics, comparative religion, and those aspects of the social sciences employing historical or philosophical approaches. This last category includes cultural anthropology, sociology, political theory, international relations, and other subjects concerned with questions of value and not with quantitative matters.

**Multidisciplinary:** Pertains to grants (including general operating support) that include activities in more than one of the above disciplines; use this code to describe only those grants in which the majority of activities cannot be attributed to one discipline. If the majority of supported activities are clearly within one discipline, that discipline should be used instead of Multidisciplinary. Do not include "interdisciplinary" activities or events - see Interdisciplinary, above.

**Non-arts/Non-humanities:** None of the above.

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## 12. Type of Activity

**Acquisition:** Expenses for additions to a collection

**Audience services:** E.g., ticket subsidies, busing senior citizens to an arts event

**Fellowship:** I.e., to individuals

**Creation of a Work of Art:** Include commissions

**Concert/Performance/Reading:** Include production development

**Exhibition:** Include visual arts, film, and video; exhibition development

**Facility Construction/Maintenance/Renovation**

**Fair/Festival**

**Identification/Documentation:** E.g., for archival & educational purposes

**Institution/Organization Establishment:** For creation or development of a new institution/organization

**Institution/Organization Operating Support:** General operational support

**Arts Instruction:** Include lessons, classes and other means used to teach knowledge of and/or skills in the arts

**Marketing:** All costs for marketing/publicity/promotion specifically identified with the project

**Professional Support - Administrative:** Payments for administrative salaries, wages, and benefits specifically identified with the project

**Professional Support - Artistic:** Payments for artistic salaries, wages, and benefits specifically identified with the project

**Recording/Filming/Taping:** Do not include creating art works or identification/documentation for archival or educational purposes

**Publication:** E.g., manuals, books, newsletters

**Repair/Restoration/Conservation**

**Research/Planning:** Include program evaluation, strategic planning, and establishing partnerships/collaborations between agencies

**School Residency:** Artist activities in educational setting wherein one or more core student groups receive repeated artist contact over time

**Other Residency:** Artist activity in a nonschool setting wherein one or more core student groups receive repeated artist contact over time

**Seminar/Conference**

**Equipment Acquisition**

**Distribution of Art:** E.g., films, books, prints (do not include broadcasting)

**Apprenticeship**

**Regranting**

**Translation**

**Writing About Art** (criticism)

**Professional Development/Training:** Activities enhancing career advancement

**Student Assessment:** Measurement of student progress toward learning objectives. Not to be used for program evaluation.

**Curriculum Development/Implementation:** Include design, implementation, distribution of instructional materials, methods, evaluation criteria, goals, objectives

**Stabilization/Endowment/Challenge:** Grant funds used to reduce debt, contribute to endowments, build cash reserves, enhance funding leverage or stabilization

**Building Public Awareness:** Activities designed to increase public understanding of the arts or to build public support for the arts

**Technical Assistance:** With technical/administrative functions

**Website/Internet Development:** Include the creation or expansion of existing web sites (or sections of web sites) and mobile and tablet applications as well as the development of digital art collections, databases, discussion areas or other interactive technology services delivered via the Internet

**Broadcasting:** Include broadcasts via television, cable, radio, the Web or other digital networks

**Public Art/Percent for Art**

**None of the Above:** Used only to designate an entry where the above definitions do not apply.

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